

Working with Foundation & Corporate Relations

About FCR

- Who's Who in the Grants Process
 - FCR Office
 - Grants Accounting
 - Academic Affairs
 - Institutional Approval

What grants have to go through the process?

- All grants payable to Wesleyan MUST go through the Foundation & Corporate Relations office
- Fellowships to be administered by and/or are paid to Wesleyan MUST go through the Office of Foundation & Corporate Relations.
- LOIs if the letter includes any deliverables and/or requires any budget information.

What's the process??

- Checklist (through WFS) - at least two weeks before due date
- Budget (includes uploading all documents being submitted) –
- “Routing” – must have budget, budget narrative, current and pending, biosketch/CV, and a draft of your narrative, scope of work.
- Need to submit for routing five days before due date; eight days if NIH grant.

How can we work together?

- “Tool Box”
- Master project timeline
- Master funding timeline
- Finding funding sources for your project
- Wesleyan Financial System (WFS)
- Grant Writing Strategies
- Guidelines
- Statistics: majors, department developments, honors, projects, diversity, employees, students, broader impacts, etc.
- Departmental meeting presentations

Tool Box

- CV or Biosketch
- Suggested Reviewers – who to include/exclude?
- Letters of Recommendation/ Support: Who? How many?
- Bibliography
- Summary
- Illustrations

Master Time Line /Master Grant Plan

- Federal agencies – 18 month process from conception to funding decision
- Project planning
- Grant Plan – what funders do you want to pursue – due dates.

Funding Resources

- Foundation & Corporate and Sponsored Research ListServes
- Funders Websites
- Foundation Center Newsletter
- Chronicle for Higher Education
- Professional Societies
- Grants.gov
- Webinars
- www.wesleyan.edu/grants/resources
- IRIS (accessed through any on-campus computer)

Wesleyan Financial System

- Also known as “WFS”
- www.wesleyan.edu/grants
- checklist
- Budget information and attachments
- Internal routing process

Grant Writing Strategies

- What makes the project distinctive?
- Why me?
- Why now?
- What is the contribution to the discipline? The field? Society?
- Reasonable?

Guidelines

- We read them carefully.
- Contact program officers/directors
- MYTH: you don't really have to pay attention to the guidelines
- We can help with the application contact information
- Nathan Peters, associate VP for finance, is the signatory or authorized organization representative for all grants.

What else???

- Pension – fellowships in particular
- Indirect cost rates
- Working with subcontracts
- Avoid pitfalls in the application process

FCR Resources

- FCR website – www.wesleyan.edu/grants
- Budget preparation guide – <http://www.wesleyan.edu/finance/financeDept/grants/budgetPrepGuide.html>
- IRIS - www.library.illinois.edu/iris/
- Upcoming FCR office presentations (CAREER, IRIS, Demystifying the SF424, etc.)

Contact Us

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